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<Name of person consulting>

<Address of consulting organisation>

Your Ref: <Reference>

Our Ref: <Primary Reference Number>

Contact:

<Casework Officer>

<Casework Officer Number>

<Casework Officer Email>

<Completion Date>

Dear <Contact Name>,

**TOWN & COUNTRY PLANNING ACT 1990 (AS AMENDED)**

**NATIONAL PLANNING POLICY FRAMEWORK 2021**

**<Consultation Name>**

**<Proposal Description>**

**No Need to Consult [YOUR TEAM NAME]**

Thank you for your consultation received on <Log Date>.

The **[YOUR TEAM]** provides archaeological advice in accordance with the National Planning Policy FrameworK.

On the basis of the information provided, **we do not consider that it is necessary for this application to be notified**, the criteria for consultation for which are attached.

If you consider that this application does fall within one of the relevant criteria, or if there are other reasons for seeking the advice of **[YOUR TEAM]**, we would be grateful if you could explain your request.

This response relates solely to archaeological considerations. If necessary, Historic England’s Development Advice Team should be consulted separately regarding statutory matters.

Yours sincerely

<Casework Officer>

**[YOUR ROLE]**

**[YOUR TEAM NAME]**

**[YOUR TEAM] Archaeology Consultation Guidelines**

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| **Local planning authorities are requested to consult [YOUR TEAM on:**   * POINT ONE * POINT TWO   To consult **[YOUR TEAM]** please email: **[YOUR EMAIL]** |